

Pre-use Inspection Checklist – Loader Backhoe

Operator pre-use checklist – perform prior to each use

Note general vehicle condition. Clear away all collected debris and steam clean if necessary. Check for mechanical damage and loose or leaking components. Report faults to your supervisor or the maintenance department, whichever your company requires.

Before starting engine, check the following:

VISUAL INSPECTION	STATUS			REMARKS
	OK	NO	N/A	
Walk-around inspection (warning decals, SMV sign, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Front end/back end (visual inspection)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wheels, tires & lug nuts (condition, pressure)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engine (check oil level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Transmission (check oil level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engine belts (check for adjustment/wear)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Air cleaner (check indicator, clean or change A/R)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fuel filter (service as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Radiator (check coolant level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hydraulic tank (check oil level & for leaks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fuel tank (drain off moisture & sediment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Lubricate chassis (as required, refer to lube chart)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ROPS/cab (check windows, step, doors)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

After starting engine, check the following:

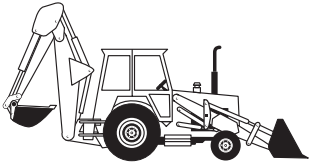
AFTER STARTING	STATUS			REMARKS
	OK	NO	N/A	
Engine (does it sound normal?)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Instruments (check for normal readings)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Air intake system (check for leaks or damage)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exhaust system (check for leaks and excessive smoke)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wipers & lights (spotlights, turn signals, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Horn & back-up alarm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Controls (check for normal operation; loader & backhoe)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Transmission (direction & speed range)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Brakes (parking & service brakes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Note anything abnormal or in need of repair: _____

Operator Name: _____

Vehicle #: _____ Hour Meter Reading: _____ Date: _____

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Workplace Inspection Checklist – Loader Backhoe

Before the loader backhoe is used, and during use, the operator shall check the area for possible hazards such as, but not limited to, the following:

VISUAL INSPECTION	STATUS			REMARKS
	OK	NO	N/A	
Underground utilities (see phone number below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Overhead obstructions & high voltage conductors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inadequate ground support for weight of machine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Drop-offs & holes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Debris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Presence of unauthorized persons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Presence of unauthorized vehicles/traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other possible unsafe conditions:				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Any problems or hazardous conditions that affect the safety of operations shall be reported and corrected prior to commencing work.

Phone number to call before digging: _____

Note anything abnormal or in need of repair: _____

Operator Name: _____

Vehicle #: _____ Hour Meter Reading: _____ Date: _____

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